

ASSAM TEA EMPLOYEES PROVIDENT FUND ORGANIZATION

(Formerly known as The Assam Tea Plantations Provident Fund & Pension Fund Scheme & D.L.I Scheme)

"Nidhi Bhawan" Basistha, Lalmati, N.H. - 37, Guwahati – 781029

Circular No.PF/GA/2019/20 Dated Guwahati, the 02/01/2019

CIRCULAR

Sub: Bank Account Numbers under the Assam Gratuity Act, 1992.

In continuation to Circular No.PF/GA/2018/19 dtd. 07/12/2018, the Bank Account numbers are stated below and deposit challans in respect of SBI/UBI/CBI along with purposes for depositing Gratuity Contribution and Past liabilities, Adm. Cost, Inspection Charges, etc. along with specimen copy of Gratuity Form No.(GF 1) and Contribution register are enclosed for your information and necessary action.

Accounts of	Account No (SBI)	Account No (UBI)	Account No (CBI)
Gratuity Contribution	38130060628	1436050012397	3722237869
Gratuity Settlement	38130061236	1436050012403	3722237814
Gratuity Inspection Charge	38130067136	1436050012412	3722237950
Gratuity Administrative Cost	38130049683	1436050012421	3722237359

Copy of filled in Form No. GF 1 alongwith deposited challan is to be submitted to respective Zonal/Inspectorate office.

Enclo: 1) Bank deposit challans.

2) Gratuity Form No.1

3) Contribution Register.

Sd/-

Secretary-Cum-P.F. Commissioner

&

Controlling Authority

Copy to:

- 1. Managers of all the Tea Estates/Tea Factories for information and necessary action.
- 2. All Employers' association for information only.
- 3. Gratuity Commissioner for information and necessary action.
- 4. Addl. P.F. Commissioner, Esstt-I and Esstt-II Section for information and necessary action.
- 5. All Officers of Board of Trustees for information and necessary action.
- 6. Deputy P.F. Commissioner, Computer Cell for uploading in the official website.

7. All Heads of Field offices for information and necessary action.

for Secretary-Cum-P.F. Commissioner

Controlling Authority

Phone: 2300108, 2300604, 2300742, 2304263 Fax: 0361-2302602 E-Mail: atppf@live.com website: atppf.nic.in

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Important instructions to SBI Branches: 1. Under no circumstances the branches should use Draft/IOI/Banker's Cheque against the challan. 2. In case of any problem collecting branch should immediately contact SBI Dispur Branch (03030) at the following numbers: 0361-2237801/2261356(fax) 3. Branches should not refuse to accept the challan. 4. Please note to write the journal no. and date in all the challans.			Important instructions to SBI Branches: Important instructions to SBI Branches:				the branches shou nst the challan. cting branch should imm (3030) at the following is except the challan	numbers:			

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Form No G.F. 1

STATEMENT SHOWING THE POSITION OF GRATUITY CONTRIBUTION OF THE ASSAM GRATUITY FUND SCHEME, 1993. (PARA 10(2) OF THE SCHEME)

1	Name of Estate	eCode No	
2	For the month	of20	
	A. No	os. of members	
(i)	balance as on	last statement	
(ii)	Additions:	(a) By Transfer	
		(b) By New Members	
(iii)	Cessations:	(a) By Transfer	
		(b) By Settlement	
(iv)	Net Balance ca	rried forward	
	B. Co	llections:-	
	(i) To	tal amount of wage period during the month Rs.	
		tal amount of Gratuity contribution payable for the	
		onth @% of the wages: Rs	
	C. Ac	count Reconciliation:-	
Add:	(i) Ne	t Gratuity Contribution-Col. B(ii)	
	(ii) Ba	lance brought forward from previous Statement.	*
	(iii) Ne	t Credit balance of incoming transfers	
Deduct:	(iv) Ne	t Credit balance of outgoing transfers	A SAN THE REAL PROPERTY AND A
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Posted

Signature of Assistant

Verified

Signature of Assistant

Name of the tea	garden/tea factory	
Code No.		

Contribution Register

Sl. No.	Month	Nos. of members	Wages	Contribution	Date of deposit
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